



## **Policy and Procedure for Granting the Status of President Emerita**

### **Rationale**

To recognize Presidents of Mount Saint Vincent University who have rendered exceptionally distinguished service to the University during their term of office.

### **Selection Criteria**

Candidates must fulfill the following criteria:

- The candidate must have served as President of the University for at least five years.
- The candidate must no longer be serving as President.
- The candidate must have officially retired from her position as President.
- The candidate must have rendered exceptionally distinguished service to the University. Such service shall be defined as advancing the Mount's mission, well-being, and reputation during the President's term of office, to be demonstrated by evidence of her successful leadership in all the following areas, and outstanding accomplishments in at least half of them:
  - strengthening academic excellence (new or revised academic programs, new program partnerships, positive external assessments of programs)
  - promoting excellent teaching
  - expanding accessibility to the students we seek to serve
  - enhancing student services and student retention
  - nurturing faculty scholarship and research
  - developing programs that reflect the Mount's commitment to social justice
  - maintaining strong relations with the external community
  - ensuring that the Mount contributes to the advancement of women
  - supporting a culture of equity, diversity and respect on campus
  - maintaining the Mount's fiscal health through effective financial management and successful fund-raising.

### **Procedure**

Nominations must be made by at least three members of the Mount Saint Vincent University community.

Nominations should be submitted in confidence to the Secretary of the Tributes Committee by October 31. Nominations must be in writing, and include a rationale for the appointment, along with supporting documentation. Nominations will be considered by the Tributes Committee who will forward the nomination, if approved, to Senate for consideration at their January meeting. If Senate confirms the nomination, it will go to the Board of Governors for approval at their February meeting. All meetings to consider nominations for President Emerita shall be held *in camera*. The conferring of President Emerita status will normally take place at the Spring Convocation.

### **Privileges**

- She will have the right to refer to herself as President Emerita.
- She will be listed in the University Calendar as President Emerita.
- She will be invited to all ceremonial activities of the University and will have designated seating at Convocation.
- She will have library privileges and the right to use University facilities.

There is no financial recompense associated with this status.

The status of President Emerita is a lifetime honour that carries with it a responsibility to act in a manner that supports the ethical and professional standard of the University. In keeping with this, the Board of Governors, at its discretion, reserves the right to revoke such title if deemed appropriate.

Approved by the HRGC: January 11, 2011

Approved by the Board of Governors: February 24, 2011

Reviewed by HRGC January 29, 2014 – No changes

Approved by the Board of Governors: February 27, 2014 (Consent Agenda)