



Senate

Policy Name	Graduate Preparatory Program Requirements
Policy Number	GSPP 2014-01
Origin	Graduate Studies Program and Policy Committee
Authority	Senate
Date of Original Approval	April 28, 2014
Supersedes	NA
Senate Approval Dates	2014-04-28
Effective from	2014-04-28
Review/Retirement Date	Five years from April 28, 2014
Responsibility for Revision	Graduate Studies Program and Policy Committee
Responsibility for Implementation	Dean of Graduate Studies

Purpose

To define the purpose and requirements of the Graduate Preparatory Program.

Scope

Applies to:

- a) All graduate programs
- b) All graduate students who are required to meet English language requirements for admission to a graduate program of study.

Definitions

See section 2.1.4 – Language Proficiency of the Graduate Academic Calendar

Policy

Students conditionally admitted to a graduate program of study, who have an IELTS score between 6.5 and 6.9 or the equivalent, will be required to successfully complete the Graduate Preparatory Program (GPP). The GPP is designed to ensure that incoming graduate students have a high level of English language proficiency and a strong orientation to Canadian academic culture. The GPP consists of an intensive semester-long 15 hour/week program offered by the International Education Centre (IEC) and an undergraduate academic course. The course is determined by the Graduate Admissions Committee for the student's intended program

of study and indicated on the student's data form. This course is normally taken concurrently with the IEC program.

In order to successfully complete the GPP, students must achieve a minimum final grade of 75% in the IEC program and a minimum grade of B in the specified undergraduate academic course.

- Students who successfully complete both components of the Graduate Preparatory Program may commence their graduate program in the following semester.
- Students who fail to meet both required components will not be admitted to their graduate program.
- Students who are successful in only one component may apply to be conditionally admitted to their program of study by submitting an appeal to the Graduate Studies Program and Policy Committee.
- Students may apply for admission to a different academic program without approval from the Graduate Studies Program and Policy Committee.

Procedures

Graduate programs, when conditionally admitting a student under the auspices of the GPP will specify a suitable undergraduate course to be taken concurrently with the program offered by the International Education Centre.

Appeal Procedure

Students who fail to complete one of the two components of the GPP may apply to be conditionally admitted to their graduate program. A detailed written request must be submitted to the Dean of Graduate Studies. The Dean will contact the relevant graduate program coordinator for a substantive recommendation and obtain the student's IEC report and transcript. The Graduate Studies Program and Policy Committee will review the request and recommend either conditional admission or that the student not be admitted.

Graduate calendar entry

2.1.4 Graduate Preparatory Program

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