



**Senate**

Policy Name	UCC Cross-listed Course Policy
Policy Number	UCC-2012-01
Origin	Undergraduate Curriculum Committee
Authority	Senate
Date of Original Approval	2012-03-26
Supersedes	
Senate Approval Dates	2012-03-26
Effective from	2012-03-26
Review/Retirement Date	5 years
Responsibility for Revision	Undergraduate Curriculum Committee
Responsibility for Implementation	Chair of Undergraduate Curriculum Committee

**Purpose:**

To delineate responsibility for cross-listed courses.

**Scope:**

Undergraduate courses.

**Definitions:**

Cross-listed courses carry two or more subject prefixes. Such courses are recognized by each program shown by the subject prefix and may be counted towards either subject area, but not by both.

**Policy:**

Proposals for cross-listed courses will only be accepted by UCC with the support of the programs involved.

One of the programs will be designated as the administrative home for the course, responsible for scheduling and staffing, unless otherwise arranged and agreed to by the programs involved and approved by UCC.

Cross-listed courses may not be de-cross-listed for a period of five years unless agreed by all the programs involved and approved by UCC.

The designated administrative home may not be changed for a period of five years unless agreed by all the programs involved and approved by UCC.

**Procedures:**

Proposals for cross-listed courses must come to UCC from the program designated as the administrative home for the course with support from the cross-listed program.

After five years, any of the programs involved may request to de-cross-list a course. UCC will make a decision after consulting with all the programs.